

**2022 TAX ORGANIZER**

**Kolodziej Eisen & Fey LLC Certified Public Accountants**

10061 W. Lincoln Highway, Frankfort, IL 60423 • Ph (815) 469-1361 • Fax (815) 469-1375 • www.keandf.com

**PERSONAL INFORMATION** - Update if any changes or new client

Name	_____	Spouse's name	_____
Occupation	_____	Occupation	_____
E-Mail	_____	E-Mail	_____
Cell phone	_____	Cell phone	_____
Other phone	_____	Other phone	_____
Date of birth	_____	Date of birth	_____
Address	_____		
Preferred method of contact	_____		

Was health insurance purchased through Exchange? Y or N **If YES, you must provide Form 1095-A from Healthcare.gov.**

**Unemployment received** Self \$\_\_\_\_\_ Spouse \$\_\_\_\_\_ Print Form 1099-G from website, will not be mailed!

Did you buy an Electric Vehicle that qualifies for a credit If yes, provide copy of invoice.

**Dependents**

Name	_____	_____	_____	_____
Birthdate	_____	_____	_____	_____
Relationship	_____	_____	_____	_____
Social Security #	_____	_____	_____	_____
Grade	_____	_____	_____	_____
School Name	_____	_____	_____	_____
School City	_____	_____	_____	_____
K-12 Tuition/Fees	\$ _____	\$ _____	\$ _____	\$ _____
↳ <i>Illinois education credits are available for tuition and fees paid for kindergarten through high school.</i>				
Childcare costs	\$ _____	\$ _____	\$ _____	\$ _____
↳ <i>Federal credits are available for daycare and preschool fees. Provide the name, address, and EIN of the daycare provider on the next page.</i>				
College Tuition paid	\$ _____	\$ _____	\$ _____	\$ _____
↳ <i>To receive college credits, attach Form 1098-T and statement from the college/university showing payments made.</i>				
BrightStart contributions	\$ _____	\$ _____	\$ _____	\$ _____
↳ <i>To receive Illinois credit for BrightStart, Illinois requires the account number. Please provide copy of BrightStart year-end statement.</i>				
529 Plan distributions	\$ _____	\$ _____	\$ _____	\$ _____
↳ <i>Provide 1099Q for all distributions from Education Savings Accounts. Were all distributions used for qualified education expenses? Y/N</i>				

DIRECT DEPOSIT my refund \_\_\_\_\_  I want my refund to be deposited in the same account as last year

If new account - Routing # \_\_\_\_\_ Account # \_\_\_\_\_

Bank name \_\_\_\_\_ Checking or Savings (circle one)

Balance due tax returns can be paid with direct debit from bank account. Are you interested in this option? (yes/no) \_\_\_\_\_

Sources of Income - Please provide copies of **all** W-2's and 1099's

For Rental Income, please complete Supplemental Schedule for Rental or Self-Employment Income

If you received 1099-Misc or 1099-NEC forms, list related expenses on the Supplemental Schedule for Rental or Self-Employment Income.

<b><u>Interest Income</u> - From whom?</b>	Amount	<b><u>Pensions &amp; IRA Distributions</u> - provide Form 1099R</b>	Amount
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____		

<b><u>Dividend Income</u> - From whom?</b>	Amount	<b><u>Social Security Income</u> - provide Form SSA-1099</b>
_____	\$ _____	Self \$ _____ Spouse \$ _____
_____	\$ _____	Alimony Received \$ _____
_____	\$ _____	<b>Date divorce finalized or amended</b> _____

Do you have a foreign bank or investment account? Y or N (If yes, provide statement and include income above)

**Did you buy, sell, send, or exchange virtual currency (Bitcoin, Ethereum, etc.)? Y or N**

**Sales of stocks & mutual fund redemptions - Attach copies of Form 1099-B'S**

**Traditional and Roth IRAs** - 2022 Limit is \$6,000. If you are 50 or older, limit is \$7,000.

2022 Traditional IRA contributions **must** be made by 4/18/23 Self \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_

2022 Roth IRA Contributions **must** be made by 4/18/23 Self \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_

Are you covered by an employer retirement plan? Yes/No Self \_\_\_\_\_ Spouse \_\_\_\_\_

Did you rollover an amount from an IRA? Self \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_ Attach Form 1099R

Did you convert an amount to a Roth IRA? Self \$ \_\_\_\_\_ Spouse \$ \_\_\_\_\_ Attach Form 1099R

**TAXES, DEDUCTIONS & CREDITS**

Estimated Tax Pmts	Date	Federal	State
1st (due 4/18/22)	_____	\$ _____	\$ _____
2nd (due 6/15/22)	_____	\$ _____	\$ _____
3rd (due 9/15/22)	_____	\$ _____	\$ _____
4th (due 1/17/23)	_____	\$ _____	\$ _____

HSA contributions \$ \_\_\_\_\_ Attach Form 5498-SA

HSA distributions\* \$ \_\_\_\_\_ Attach Form 1099-SA

\*Were all HSA distributions used for medical purposes? Y or N

2022 limits- Self only \$3,650 Family \$7,300

If you are age 55 or older an additional \$1,000 is allowed.

**Alimony Paid** \$ \_\_\_\_\_ Recipient's Name \_\_\_\_\_ SS# \_\_\_\_\_

**Date divorce finalized or amended** \_\_\_\_\_ Address \_\_\_\_\_

**ITEMIZED DEDUCTIONS**

**Taxes Paid**

Primary residence property taxes \$ \_\_\_\_\_

Other property taxes paid \$ \_\_\_\_\_

Sales tax vehicle purchases \$ \_\_\_\_\_

Sales tax major purchases-description \_\_\_\_\_

\$ \_\_\_\_\_

**Interest Paid**

Mortgage interest \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Refinance points paid \_\_\_\_\_ Loan years \_\_\_\_\_

**Charitable Contributions - Cash**

Name \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ \$ \_\_\_\_\_

Name \_\_\_\_\_ \$ \_\_\_\_\_

Contributions over \$250 require a receipt

**Medical Expenses**

Doctors & dentists \$ \_\_\_\_\_

Prescriptions \$ \_\_\_\_\_

Glasses, hearing aids etc. \$ \_\_\_\_\_

Medical miles driven \_\_\_\_\_

Medical insurance paid \$ \_\_\_\_\_

If health insurance acquired on Exchange, provide Form 1095-A

Long term care premiums Self \$ \_\_\_\_\_

Spouse \$ \_\_\_\_\_

**Noncash Contributions** \$ \_\_\_\_\_

(Description, fair market value, organization name and address must be provided for combined donations over \$500)

Miles driven for charity \_\_\_\_\_

**MISCELLANEOUS CREDITS**

**Child Care Credit** (paid for care of child under 13 which enables you to work) Enter amount paid per child on front page.

Provider Name \_\_\_\_\_ SSN or FEIN \_\_\_\_\_

Provider Address \_\_\_\_\_

**College Tuition** paid for self or spouse \$ \_\_\_\_\_ Books/supplies \_\_\_\_\_ Year in school \_\_\_\_\_

If tuition is paid for a dependent, fill in the amount and year in school on the front page dependent section. Provide Form 1098-T

**Student loan interest** \$ \_\_\_\_\_

**Other Miscellaneous Information**

Did you sell your house in 2022? \_\_\_\_\_ If yes, provide closing papers from sale, purchase date and cost of prior residence.

**Other information** - \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SUPPLEMENTAL SCHEDULE FOR RENTAL OR SELF-EMPLOYMENT INCOME**

**Kolodziej Eisen & Fey LLC Certified Public Accountants (815) 469-1361 • www.keandf.com**

**Complete this optional worksheet if you have Rental Income or Self-Employment Income**

**PROVIDE CLOSING STATEMENT FOR ANY PROPERTIES PURCHASED OR SOLD DURING THE YEAR.**

	Property 1	Property 2	Property 3
<b>RENTAL PROPERTIES - address</b>	_____	_____	_____
<b>Rental Income</b>	\$ _____	_____	_____
<b>Expenses:</b>			
Advertising	\$ _____	_____	_____
Auto & travel	\$ _____	_____	_____
Cleaning & maintenance	\$ _____	_____	_____
Commissions	\$ _____	_____	_____
Insurance	\$ _____	_____	_____
Interest	\$ _____	_____	_____
Legal & professional fees	\$ _____	_____	_____
Repairs	\$ _____	_____	_____
Supplies	\$ _____	_____	_____
Real estate tax	\$ _____	_____	_____
Utilities	\$ _____	_____	_____
Other (description) _____	\$ _____	_____	_____
Major repairs & purchases	\$ _____	_____	_____
(provide details on major purchases & repairs)		<b>Were Form 1099's issued to any subcontractors?</b>	

**PROFIT OR LOSS FROM BUSINESS (Non-employee compensation including amounts reported on Form 1099-NEC or 1099-Misc)**

Description of Self-Employment -	_____	_____
Total gross income	\$ _____	\$ _____
<b>Costs of Good Sold (if applicable)</b>		
Purchases	\$ _____	\$ _____
<b>Expenses -</b>		
Advertising	\$ _____	\$ _____
Auto expenses	\$ _____	\$ _____
Business # of miles driven	_____	_____
Bank charges & fees	\$ _____	\$ _____
Commissions	\$ _____	\$ _____
Computer/internet	\$ _____	\$ _____
Insurance	\$ _____	\$ _____
Interest - mortgage/other	\$ _____	\$ _____
Uniforms/laundry & cleaning	\$ _____	\$ _____
Legal & professional fees	\$ _____	\$ _____
Office supplies, postage & expenses	\$ _____	\$ _____
Outside services	\$ _____	\$ _____
Parking & tolls	\$ _____	\$ _____
Rent or lease - vehicle or machinery	\$ _____	\$ _____
Rent - other business property	\$ _____	\$ _____
Repairs & maintenance	\$ _____	\$ _____
Supplies	\$ _____	\$ _____
Taxes and licenses	\$ _____	\$ _____
Travel	\$ _____	\$ _____
Meals - business	\$ _____	\$ _____
Entertainment - other than meals	\$ _____	\$ _____
Utilities	\$ _____	\$ _____
Telephone/cell phone	\$ _____	\$ _____
Other (description) _____	\$ _____	\$ _____
Major purchases Desc. _____	\$ _____	Desc. _____ \$ _____
Desc. _____	\$ _____	Desc. _____ \$ _____

(provide details on major purchases & repairs over \$2,500)

**Were Form 1099's issued to any subcontractors?**

Square footage of dedicated home office \_\_\_\_\_  
 Total square footage of home \_\_\_\_\_